

# KING UNIVERSITY

## Emergency Notification System

The University has contracted with Rave Alert to provide emergency text messaging and notification services to the campus community.

As an employee or student, a Rave Alert account has been assigned to your King University email address. However, you will need to update your information through the King University Portal. At <https://MY.KING.EDU> using the instructions below. To receive emergency text messages, please make sure that you have provided a cellular telephone number. The Rave system also allows us to send emergency voice messages and is activated when you enter a landline telephone on the Portal information page described below. All information is updated daily at 1 a.m.

### **Instructions:**

After logging in to your Portal account, go to the account tab in the upper right corner of the webpage just below your name and click on “update profile.” On this same page, you will be able to update your emergency contact information. Please take the time to fill out all the information.