



APPLICATION FOR EXEMPTION FROM HOUSING REQUIREMENT BASED ON FINANCIAL HARDSHIP

Institutional and national research suggests that students who live on campus are significantly more inclined to remain in college and achieve high GPAs in comparison to students living off campus. In support of the mission of King University, all students under the age of 21 are required to live on campus. A limited number of exemptions to this policy may be granted by the Residence Life office. Students who have not been granted an exemption by Residence Life will be required to move into a residence hall and will be billed the full semester housing charges.

Please return all documentation to:

King University Residence Life Office, 1350 King College Road, Bristol, TN, 37620

Phone: (423) 652-4743; fax: (423) 652-4891; email: housing@king.edu

Exemption Application Deadlines: Fall –March 15, Spring – October 15

All Petitions must be initiated by the student. Parents or other involved persons may provide letters of support and written documentation, but these items will not initiate the petition process. The only exceptions made outside of the deadlines are for emergent situations.

Students requesting exemption from the residency policy should be aware that their ability to secure less expensive off-campus housing is NOT, in and of itself, valid demonstration that a financial hardship exists.

Required Documentation:

- Financial hardship worksheet
- Must have filed FAFSA with family contribution documented in student letter if applicable
- Student's award letter from Financial Aid
- Estimated off campus housing expenses
- Signed release form allowing Committee to review your Financial Aid information.

Optional Documentation:

- Letter of support from Parent/Guardian
- Documents supporting reason for financial hardship
- Financial Aid Report listing EFC, Dependent Status, etc.

Student Financial Statement Worksheet

If you are appealing for release from the Residential Policy because of financial hardship beyond your control, you must complete this form in addition to completing the Commuter Application on the Student Portal. Written documentation supporting the claim of financial hardship and proof of a lower priced anticipated alternate housing arrangement are also required. **DO NOT SIGN ANOTHER LEASE OR AGREEMENT PRIOR TO SECURING RELEASE FROM YOUR CAMPUS HOUSING OBLIGATION.**

The Appeal Committee may request additional written documentation. If you are unable to document a severe financial hardship beyond your control and anticipated alternate housing (including rent, utilities, deposits, etc.) that is lower in cost than the lowest campus housing rental space, your appeal will automatically be denied.

Please print or type:

Name: _____ Email: _____
Campus Address: _____ Phone: _____
Home Address: _____ Phone: _____
KU ID #: _____ Academic Classification: _____ Age: _____

This student Financial Statement Covers the Following Terms (s) – Check all that Apply:

Fall _____ Spring _____

***Family Resources: I am officially recognized as an independent student based on the criteria used by the Student Financial Aid Office. YES ___ NO ___ If not, you must complete this section completely.**

Parent(s)/Guardian(s): _____

Occupation(s): _____
Mother _____ Father _____

Income: _____
Mother _____ Father _____

Nature/Source of Other Income: _____

***(The federal government requires that step-parent income/assets be considered family resources. Include step-parent resources under "Nature/Source of Other Income.")**

Total Family Income from All Resources: _____

Home: _____ Own _____ Rent Monthly Payment/Rent: _____

Automobile(s) Year/Make: _____

Number of Family Members Dependent on Head of Household: _____

Number of Family Members in Public/Private School: _____

If your family's income has changed dramatically compared to what is shown on last year's income tax return or FAFSA, please explain here:

If I have to reside on campus, our family finances will be negatively affected in the following way:

Budget Comparisons: You must complete this section for your appeal to be considered.

Anticipated monthly expenses/resources for the following term(s).

Check all that apply:

_____ Fall _____ Spring

Expenses	Off Campus	On Campus	Resources	
Tuition/Fees	\$ 12,580.00	\$ 12,580.00	From Parents	\$
Books/Supplies	\$	\$	Employment Income	\$
Rent	\$	\$ 513.50	Checking Account	\$
Utility Deposits	\$	\$ Included	Savings Account	\$
Security Deposits	\$	\$ Included	Certs. of Deposits	\$
Electricity/Gas	\$	\$ Included	Stocks/Bonds	\$
Local Phone Service	\$	\$ Included	Property	\$
Cell Phone Service	\$	\$	V.A. Benefits	\$
Water	\$	\$ Included	Social Security	\$
Food	\$	\$ 509.00	KU Scholarships	\$
Laundry	\$	\$ Included	Private Scholarships	\$
Cable	\$	\$ Included	Pell Grants	\$
Internet	\$	\$ Included	Other Grants	\$
Travel	\$	\$	Guaranteed Student Loans	\$
Personal	\$		Plus Loans	
Other Expenses (Describe Below)	\$		Other Loans	
			Other Resources (Describe Below)	
TOTAL:			TOTAL:	

Description of Other Expenses/Resources: _____

I certify that the information on this request is complete and accurate. Furnishing false information to the University with intent to deceive is in violation of the Student Conduct Code and is subject to disciplinary action as well as rejection of the petition.

Signature of Student

Date