

**Semester #1 – NESCC**

NESCC Course	NESCC Credits	King Equivalent	Transfer Credits
EDUC 1030: College and Lifelong Learning	3	General Elective	3
ENGL 1010: English Composition I	3	ENGL 1110: English Composition: Writing and Speech*	3
ADMN 1305: Business English	3	HCAD Elective	3
ADMN 1311: Word Processing I	3	HCAD Elective	3
INFS 1010: Computer Applications	3	ITEC 2700: Foundation of Information Technology	3

**Semester #2 – NESCC**

NESCC Course	NESCC Credits	King Equivalent	Transfer Credits
ADMN 1306: Medical Terminology I	3	TCOM 2100: Medical Terminology	3
ADMN 1308: Office Procedures	3	HCAD Elective	3
ADMN 1310: Business Communications	3	HCAD Elective	3
ADMN 2321: Introduction to Managing Health Information	3	HCAD Elective	3
ADMN 2326: Word Processing II	3	HCAD Elective	3

**Semester #3 - NESCC**

NESCC Course	NESCC Credits	King Equivalent	Transfer Credits
ADMN 1313: Spreadsheet Applications	3	HCAD Elective	3
Choose 3 s.h. from the following: ADMN 2307: Medical Transcription ADMN 2308: Administrative Office Management ADMN 2311: ICD-PCS Coding	3	HCAD Elective	3
Elective- Humanities (any course in History or Literature)	3	Humanities: History OR Literature Requirement* (depends on course chosen)	3
Elective- Mathematics (must take Prob & Stats or Higher)	3	MATH 1560* fulfills Math Requirement	3
Elective- Communication	3	General Elective	3

**Semester #4 - NESCC**

NESCC Course	NESCC Credits	King Equivalent	Transfer Credits
ADMN 2303: CPT Coding	3	HCAD Elective	3
ADMN 2304: Introduction to Electronic Health Records	3	HCAD Elective	3
ADMN 2375: Career Development and Planning	3	General Elective	3
ADMN 2390: Capstone Experience for APT	3	HCAD Elective	3
Choose 3 s.h. from the following: ECON 2100: Principles of Macroeconomics ECON 2200: Principles of Microeconomics	3	ECON 2000: Introduction to Economic Principles*- Fulfills Citizenship Requirement	3
<b>Total Hours Earned at NESCC</b>	<b>60</b>	<b>Total Hours Transferred to King</b>	<b>60</b>

\*fulfills a General Education requirement

\*\*fulfills a major requirement

## FOUR YEAR PLAN | 2019-2020 CATALOG

Module A: First five weeks

Module B: Second five weeks

Module C: Third five weeks

\*Courses available in five, seven or 15 weeks

	Total Semester Hours	Module / Term Course is Offered
<b>Common Experience Requirements*</b>		
Human Culture: RELG 1001: Foundations of Christian Thought and Practice (4s.h.)	4	Offered every semester*
<b>General Education Requirements</b>		
English Composition II: (2 s.h.)	4	Offered every semester*
Human Culture Category: (4 s.h.)	4	Offered every semester*
History (4 s.h.) OR Literature (4 s.h.) depends on Humanities course chosen in AAS	4	Offered every semester*
Human Creative Products (4 s.h.)	4	Offered every semester*
Science w/lab: BIOL 1110: Introduction to Biology	4	Offered every semester*
<b>HealthCare Administration Program Requirements</b>		
HCAD 3020: Financial Management of Healthcare Organizations (4 s.h.)	4	Module C: SU20, FA21, SP23
HCAD 3110: Introduction to Epidemiology and Biostatistics (4 s.h.)	4	Module A: SU19, FA20, SP22
HCAD 3120: Introduction to Healthcare Organization and Policy (4 s.h.)	4	Module B: SU19, FA20, SP22
HCAD 3130: Population-Based Health (4 s.h.)	4	Module C: SU19, FA20, SP22
HCAD 3210: Informatics for Health Care Leaders and Decision-Makers (4 s.h.)	4	Module B: FA19, SP21, SU22
HCAD 3220: Research and Evidence-Based Practice (4 s.h.)	4	Module A: FA19, SP21, SU22
HCAD 3230: Management of Quality Improvement and Outcomes (4 s.h.)	4	Module C: FA19, SP21, SU22
HCAD 3310: Applied Communication for Leadership (4 s.h.)	4	Module A: SP20, SU21, FA22
HCAD 3320: Management and Leadership (4 s.h.)	4	Module B: SP20, SU21, FA22
HCAD 4420: Ethics and Legal Issues (4 s.h.)	4	Module A: SU20, FA21, SP23
HCAD 4430: Understanding Sustainability in Healthcare (4 s.h.)	4	Module B: SU20, FA21, SP23
BUSA 3271: Human Resource Management (4 s.h.)	4	Module C: SP20, SU21, FA22
<b>Total Hours Taken At King</b>	<b>72</b>	
<b>Total Hours Transferred from NESCC</b>	<b>60</b>	
<b>Combined Total Credits</b>	<b>132</b>	

This document is to be used for planning purposes only. Please refer to the academic catalog for complete information. Course planning should be completed in consultation with an Academic Advisor or Student Success Specialist.

**Comprehensive Assessment for Core Curriculum: KING 4020**

All students must take the OAK (Outcomes Assessment at King) basic subjects test on general education prior to graduation at King University. Associate of Arts students will complete the OAK in the semester they graduate with their Associate's Degree.

**Comprehensive Assessment for Major Curriculum: CRJU 4990**

All candidates for a degree from King are required to demonstrate competency in their major fields. Students will complete a comprehensive assessment during the semester when all major courses are complete. All students must Pass the Assessment according to the minimum requirement of their specific programs. Any student who does not meet the requirement (Pass) of his/her comprehensive assessment will not graduate until the requirement has been met.