

Supportive Services for Veteran Families Program

Referral Form

(To be completed by referring Provider Staff or Veteran Self-Referrals)

Veteran Singles and Families may be referred to this SSVFP from housing and sheltered and unsheltered homeless programs. Referring staff will need to participate in the referral process and provide full information/verification as needed. Thank you for your help.

Client Name _____ DOB _____ Gender _____ HMIS # _____
Single _____ Family _____ (Check). Family Composition: # of Adults _____ # of Children _____.

1. Please indicate current location & telephone contact information of Veteran/Family:

2. How long have you worked with this individual? _____ In what capacity/position/ program?

3. Why do you believe this individual is appropriate for this program? _____

4. The client must provide household, household income and asset, and housing information with verification.

Does the client understand this? Y/N. [SSVF eligibility requires household income at 50% or less AMI.]

5. The client must prove their status as a Veteran with other than dishonorable discharge. Can the client produce their DD Form 214? Y/N.

6. The client will need to be able to verify their Housing Status with current housing information, or homelessness with previous housing and/or planned housing information, including leases, utility invoices and payments, etc.

Does the client understand this? Y/N. [Homeless clients must have left permanent housing within last 90 days.]

7. What behaviors has the client demonstrated in the past that may inhibit their success? _____

Please indicate any other needs or comments: _____

As the referring staff, I agree to maintain contact with this client and coordinate with the client and SSVFP staff as needed to assist him/her fully transition to the SSVFP to achieve housing stability. I also agree to provide all needed information and verification.

Referring Staff Name _____ Signature _____ Date _____
Referring Agency: _____ Phone: _____

Address: _____ Email: _____