

Reduced Course Load

All students on an F-1 visa must pursue a "full course of study" (at least 12 semester hours) during every academic session or semester except during official school breaks. If, however, you feel your circumstances fall into one of the categories below, you are eligible to request a reduced course load.

Instructions:

- Complete all information requested
- Attach all supporting documentation
- Hand deliver your request with all documentation to the International Student Advisor, PDSO, or DSO for review.

Student Name: _____ *Major:* _____

Email Address: _____ *Phone Number:* _____

Initial Start Date: _____ *Current GPA:* _____

Reason for request:

Please provide detailed explanation of reason for request. Include any supporting documentation, such as medical records.

- Illness or Medical Condition
- Initial Difficulty with English Language
- Initial Difficulty with Reading Requirements
- Unfamiliarity with American Teaching Methods
- Improper Course Placement
- Completion of Course of Study

Student Signature _____

Date _____

PDSO / DSO Approval _____

Date Approved _____

Date Contacted Student _____