#

# Full Title of Paper

# Student Name (First name Middle initial Last name)

# School

Abstract

The expected length for an abstract is no less than 150 words and no more than 250 words. The abstract should be a very brief overview of your purpose, any new developments you have collected about your topic, and a statement about any solutions, recommendations, or conclusions you may have regarding your subject.

Title of Paper Goes Here

(same as full title on title page, not bold, centered)

[The introduction of the paper goes here.]

**Heading for Section 1 of Your Paper (Must be bold!)**

[Cover the first main topic of your paper in this section.]

**Heading for Section 2 of Your Paper (Must be bold!)**

[Cover the second main topic of your paper in this section.]

**Heading for Section 3 of Your Paper (Must be bold!)**

[Cover the third main topic of your paper in this section.]

**Conclusion**

[This is the where the conclusion of your paper goes.]

APA style documentation uses in-text citations to note the source of information quoted, summarized, paraphrased, or otherwise mentioned in the body of the paper. There are several ways to incorporate outside sources in the paper using in-text references:

* **Introduce the author in the sentence before a direct quotation.** Example: According to Jones (2012), the importance of good writing is “understood by all students at the university” (p. 15).
* **Summarize the content of a study, report, theory, etc., and follow that with a full citation.** Example: While all students know the importance of good writing, a recent study showed that 40% of papers written at the university contained 25 or more major errors in grammar, punctuation, and research documentation (Smith & Johnson, 2015).
* **Paraphrase an author’s viewpoint, idea, or statement.** Example: Winston (2014) believes that it is the responsibility of all students to learn proper writing technique and the rules of citing/referencing research in order to succeed in classes at the university (p. 18).

Here are some examples of addressing multiple authors in citations within the paper:

* **When including two author names in the text of the sentence, connect the names with “and” instead of “&” which is only used in the citation and in the entry on the references page.** Example: A recent study by Smith and Johnson (2015) reveals the high number of writing errors found in student papers at the university.
* **For sources with three to five authors, list all of the author’s names in the first citation for that source.** **For all subsequent citations for that source, list the first author’s name followed by et al.** Example of the first citation: (Adams, Brown, Wilson, & Rose, 2016, p. 4). Example of all later citations for this same source: (Adams et al., 2016, p. 11).
* **For sources with six or more authors, list only the first author’s name followed by et al in the first and every citation for that source in the paper.** Example citation of a source with eight authors: (Green et al., 2012, p. 6). Example of a sentence that introduces the authors before the quotation for a source with eight authors: The research conducted by Green et al. (2012) argued that “students who seek help with their writing assignments perform much higher than students who turn in papers that were not reviewed by a tutor” (p. 36).

**\*When using information from a website that gives no author, use a shortened version of the page title of an author name in the citation within the paper.** Example reference page entry:

How tutors can assist today’s university students. (2015, October 25). Retrieved from http://www.tutoringreallyworks.com/recentstudy/survey

Example of how this type of source is cited within the paper: Tutors can help students to practice grammar skills, learn punctuation rules, and understand the guidelines of whichever style of documentation has been requested by the professor (“How Tutors Can Assist,” 2015, para. 4). **Note: Webpages are often not separated out into individual pages like a book or a journal article; therefore, the citation includes a paragraph number instead of a page number.**

References

(centered, not bold)

Hanging indent for all references. **Remember to organize your references alphabetically***.* Remember to delete this line of text and any other template text before submitting your paper.

Author, A. A. (Year of publication). *Title of book in italics* – Capital letter also for first word of subtitle or for any Proper Nouns in title. Location: Publisher.

Author, A. A., Author, B. B., & Author, C. C. (Year). Title of article goes here. *Title of Journal or Newspaper Periodical, volume number*(issue number), pages.

Author, A.A. (Year). *Title of online document*. Retrieved from http://copyandpastefullURLfromwebaddresswindowofbrowser

Name of Organization. (Year). *Title of online document*. Retrieved from http://copyandpastefullURLfromwebaddresswindowofbrowser

Web page or website section title. (Year). Retrieved from http://copyandpastefullURLfromwebaddresswindowofbrowser