The purpose of this policy is to encourage students to become life-long learners by removing undue concerns for grades in areas outside the students’ major areas of study. It is also the purpose to encourage students to take as many courses as possible at King rather than transferring credits from other colleges.

A passing grade (P) will be awarded if the student achieves a C- or higher (as would have normally been awarded for that course); otherwise, a failing grade (F) will be awarded. All but first-semester freshmen (students with fewer than 12 credit hours) may take classes on a pass/fail basis. Students may enroll in up to 4 credit hours per semester on a Pass/Fail basis. The total credit hours awarded Pass/Fail shall not exceed 12 for any student’s entire undergraduate program. Students transferring to King as sophomores or higher will be limited to 8 credit hours Pass/Fail at King.

A student shall have the option of declaring Pass/Fail or regular graded method until two weeks after mid-semester. No courses required of a student’s major and only 4 credit hours from a student’s minor shall be taken on a Pass/Fail basis by a student that has already declared that major or minor.

Instructors shall not be informed who has declared the Pass/Fail option in their courses and will submit grades for everyone. The Registrar will keep a record of all grades until a student’s graduation, even though the student’s transcript will show only P/F. A student who has taken a course Pass/Fail required for a major or minor and then declares in that major or minor will receive the grade awarded.

Courses that are normally offered on a Pass/Fail basis shall not count against a student’s limits per semester or career. A grade of P shall not influence a student’s grade point average in any way; an F shall be included in the calculation of grade point average. Grades from transferred courses will not be converted to Pass/Fail.