

## **APPLICATION FOR EXEMPTION FROM HOUSING REQUIREMENT**

## **BASED ON FINANCIAL HARDSHIP**

Institutional and national research suggests that students who live on campus are significantly more inclined to remain in college and achieve high GPAs in comparison to students living off campus. In support of the mission of King University, all single, full-time students, under the age of 21 who do not reside locally at a primary residence, in the Tri-Cities, with a parent or legal guardian must live in a residence hall as long as space is available (see Commuter Policy in the King University Student Handbook for more detail). A limited number of exemptions to this policy may be granted by the Commuter Exemption Committee. Students who have not been granted an exemption by the Commuter Exemption Committee will be required to move into a residence hall and will be billed the full semester housing charges.

**Please return all documentation to:**

King University Residence Life Office, 1350 King College Road, Bristol, TN, 37620

Phone: (423) 652-4743; fax: (423) 652-4891; email: housing@king.edu

All Petitions must be initiated by the student. Parents or other involved persons may provide letters of support and written documentation, but these items will not initiate the petition process.

Students requesting exemption from the residency policy should be aware that their ability to secure less expensive off-campus housing is NOT, in and of itself, valid demonstration that a financial hardship exists.

Required Documentation:

* Financial hardship worksheet
* Must have filed FAFSA with family contribution documented in student letter if applicable
* Copy of award offer from Financial Aid
* Copy of Student Ledger
* Estimated off campus housing expenses
* Signed release form allowing Committee to review your Financial Aid information

Optional Documentation:

* Letter of support from Parent/Guardian
* Documents supporting reason for financial hardship
* Financial Aid Report listing EFC, Dependent Status, etc.

# **Student Financial Statement Worksheet**

If you are appealing for release from the Residential Policy because of financial hardship beyond your control, you must complete this form in addition to completing the Commuter Application on the Student Portal. Written documentation supporting the claim of financial hardship and proof of a lower priced anticipated alternate housing arrangement are also required. **DO NOT SIGN ANOTHER LEASE OR AGREEMENT PRIOR TO SECURING RELEASE FROM YOUR CAMPUS HOUSING OBLIGATION.**

The Appeal Committee may request additional written documentation. If you are unable to document a severe financial hardship beyond your control and anticipated alternate housing (including rent, utilities, deposits, etc.) that is lower in cost than the lowest campus housing rental space, your appeal will automatically be denied.

**Please print or type:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Campus Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

KU ID #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Academic Classification: \_\_\_\_\_\_\_\_\_\_\_\_\_ Age: \_\_\_\_\_\_\_\_\_\_\_\_

**This student Financial Statement Covers the Following Terms (s) – Check all that Apply:**

Fall \_\_\_\_\_\_\_\_\_ Spring \_\_\_\_\_\_\_\_\_\_\_\_

**\*Family Resources: I am officially recognized as an independent student based on the criteria used by the Student Financial Aid Office. YES \_\_\_\_ NO \_\_\_\_ If not, you must complete this section completely.**

Parent(s)/Guardian(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Occupation(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mother Father

Income: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mother Father

Nature/Source of Other Income: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\*(The federal government requires that step-parent income/assets be considered family resources. Include step-parent resources under “Nature/Source of Other Income.”)**

Total Family Income from All Resources: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home: \_\_\_\_\_\_\_ Own \_\_\_\_\_\_\_\_ Rent Monthly Payment/Rent: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Automobile(s) Year/Make: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of Family Members Dependent on Head of Household: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of Family Members in Public/Private School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

If your family’s income has changed dramatically compared to what is shown on last year’s income tax return or FAFSA, please explain here: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If I have to reside on campus, our family finances will be negatively affected in the following way: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Budget Comparisons: You must complete this section for your appeal to be considered.**

**Anticipated monthly expenses/resources for the following term(s).**

**Check all that apply:**

**\_\_\_\_\_\_\_ Fall \_\_\_\_\_\_\_\_ Spring**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Expenses** | **Off Campus** | **On Campus** | **Resources** |  |
| **Tuition/Fees** |  |  | **From Parents** | **$** |
| **Books/Supplies** | **$** | **$** | **Employment Income** | **$** |
| **Rent** | **$** |  | **Checking Account** | **$** |
| **Utility Deposits** | **$** | **$** Included | **Savings Account** | **$** |
| **Security Deposits** | **$** | **$** Included | **Certs. of Deposits** | **$** |
| **Electricity/Gas** | **$** | **$** Included | **Stocks/Bonds** | **$** |
| **Local Phone Service** | **$** | **$** Included | **Property** | **$** |
| **Cell Phone Service**  | **$** | **$** | **V.A. Benefits** | **$** |
| **Water** | **$** | **$**  Included | **Social Security**  | **$** |
| **Food** | **$** | **$** | **KU Scholarships** | **$** |
| **Laundry** | **$** | **$** Included | **Private Scholarships** | **$** |
| **Cable** | **$** | **$** Included | **Pell Grants** | **$** |
| **Internet** | **$** | **$** Included | **Other Grants** | **$** |
| **Travel**  | **$** | **$** | **Direct Student Loans** | **$** |
| **Personal** | **$** | **$** | **Plus Loans** | **$** |
| **Other Expenses****(Describe Below)** | **$** | **$** | **Other Loans** | **$** |
|  |  |  | **Other Resources****(Describe Below)** | **$** |
|  |  |  |  |  |
| **TOTAL:** |  |  | **TOTAL:** |  |
|  |  |  |  |  |

Description of Other Expenses/Resources: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**I certify that the information on this request is complete and accurate. Furnishing false information to the University with intent to deceive is in violation of the Student Conduct Code and is subject to disciplinary action as well as rejection of the petition.**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Student Date