



Acceptance Criteria for Graduate Programs

Professional Master of Business Administration (MBA) Acceptance Criteria

1. Submit a completed application at <http://apply.king.edu>.
2. Completion of a Bachelor's degree from a regionally accredited college or university. Students should have coursework in the following:
 - a. Statistics
 - b. Marketing
 - c. Finance
 - d. Economics
 - e. Accounting
 - f. Recommended: Computer applications (spreadsheet and database applications)Students who do not meet the above course requirements will be enrolled in the following Business Principles Seminars in the appropriate semester of the program: BUSA 4890: Statistics, BUSA 4891: Economics, BUSA 4892: Accounting, BUSA 4893: Finance, and BUSA 4894: Marketing. These business principles seminars must be completed as a necessary part of the MBA curriculum and must be completed prior to the start of the corresponding course in the MBA program.

Evaluation of the student's attendance/participation in the prerequisite courses will be pass/fail. Students who fail to complete a prerequisite class will not be permitted to continue their enrollment in the MBA program until the required course is completed or alternative prerequisite is substituted for the course.
3. Official transcripts from all colleges/universities attended, demonstrating a minimum cumulative grade point average of 3.0 on a 4.0 scale. Students who do not meet this requirement may be conditionally accepted.
4. 3-4 page personal statement.
5. Two professional and/or academic recommendations.
6. Resume, demonstrating a minimum of two years of full-time work experience.

Traditional Master of Business Administration (MBA) Acceptance Criteria

1. Submit a completed application at <http://apply.king.edu>.
2. Completion of a Bachelor's degree from a regionally accredited college or university.
3. Official transcripts from all colleges/universities attended, demonstrating a cumulative grade point average of 3.0 on a 4.0 scale. Students who do not meet this requirement may be conditionally accepted.
4. Two professional and/or academic recommendations.
5. Resume (no work experience is required).
6. 3-4 page personal statement.
7. Participate in an interview with the Graduate Admissions Committee.

Master of Education (MEd) in Curriculum and Instruction (for students seeking initial teacher licensure)

1. Submit a completed application at <http://apply.king.edu>.
2. Completion of a bachelor's degree from a regionally accredited college/university.

3. Official transcripts from all colleges/universities attended, demonstrating a minimum cumulative GPA of 3.0 on a 4.0 scale.
4. Two professional and/or academic recommendations.
5. A passing score on research-based writing sample.
6. GRE test scores.
7. Interview with School of Education Graduate Admissions Committee.

Master of Education (MEd) in Teacher Leaders (for licensed teachers)

1. Submit a completed application at <http://apply.king.edu>.
2. Complete a bachelor's degree from a regionally accredited college/university.
3. Official transcripts from all colleges/universities attended, demonstrating a minimum cumulative GPA of 3.0 on a 4.0 scale.
4. Two professional and/or academic recommendations, with one from a school principal.
5. A passing score on research-based writing sample.
6. GRE test scores.
7. Resume, demonstrating two years of teaching experience and current employment in a school system.
8. Copy of current teacher licensure.
9. Applicant may be selected for an interview with faculty.

Master of Science in Nursing (MSN) Acceptance Criteria

1. Submit a completed application at <http://apply.king.edu>.
2. Graduation from an accredited baccalaureate nursing program with a minimum cumulative grade point average (GPA) of 3.0 on a 4.0 scale.
3. Satisfactory completion of the following undergraduate courses: Statistics, Nursing Research, and Health Assessment (as separate courses or integrated concept) with a course grade of C or better. Pathophysiology is highly recommended for the family nurse practitioner, pediatric nurse practitioner, and nurse educator concentrations.
4. Submission of official transcripts from all prior colleges/universities.
5. Current unrestricted licensure to practice as a RN in Tennessee (compact/ multi-state accepted).
6. Current CPR or BLS certification (Adult and Child).
7. Submission of the Graduate Admissions Essay as stated in the application.
8. All students should be computer literate with ability to send and download attachments, conduct database searches, and possess competence in word processing, spreadsheets, presentation software with voice-over and/or screencasting ability.
9. An applicant who lacks one or more of the admission criteria will be reviewed by the MSN Admissions Committee on an individual basis, and may be considered for admission with conditional status.
10. Completion of business principles courses either prior to admission to the MSN/MBA program, or during the course of study but prior to the related BUSA course.
11. Students seeking to become a FNP, PNP, or NE may strengthen their application by having completed undergraduate courses in Statistics, Nursing Research, and Pathophysiology.
12. The selection process for those applying to the family nurse practitioner (FNP), the pediatric nurse practitioner (PNP), and the nurse educator concentrations is a 2-step process. The MSN Admissions committee will select the eligible applicants from file review of applications. Selected eligible applicants will be invited for a face-to-face interview with the MSN Admissions Committee and will complete an

impromptu writing sample at the time of the interview. Final selection of family nurse practitioner, pediatric nurse practitioner, and nurse educator applicants is based on competitiveness of the application file and quality of the face-to-face interview and writing sample.

Doctor of Nursing Practice (DNP) Acceptance Criteria

1. Submit a completed application at <http://apply.king.edu>.
2. \$125 non-refundable application fee.
3. Official transcripts of all academic work demonstrating that the applicant holds a baccalaureate and master's degree in nursing with a GPA of 3.25 or higher from a Master's degree program accredited by the Accreditation Commission for Education in Nursing (ACEN) or the Commission on Collegiate Nursing Education (CCNE).
4. A 300-word essay describing the reason for seeking a DNP completed in current APA format.
5. A narrative description of past and current clinical practice.
6. A 2-3 page proposal identifying an evidence-based practice problem—this may be a practice improvement issue, a clinical management problem, or an area of clinical research that the applicant will address while in the program. The essay must identify key resources necessary to complete the project.
7. Current curriculum vitae demonstrating professional endeavors and accomplishments, education, career, experience, professional memberships, community service/volunteer/military experience
8. Copy of current unencumbered RN license in TN (compact/multi-state license accepted)
9. Copy of advanced practice nursing license and specialty certification if applicable
10. Verification of Post-Baccalaureate Clinical and Practice Hours Document completed by the candidate's graduate nurse program. (Appendix F)
11. Professional scholarly accomplishments
12. Computer literacy, with the ability to send and download attachments, conduct database searches, and possess competence in word processing, spreadsheets, and presentation software with voiceover and/or screencasting ability
13. Admission exam is not required, but GRE scores may be submitted
14. Three letters of reference. At least one from a former dean or academic faculty and at least one from a current or former supervisor
15. An in-person or electronic interview with nursing faculty, to include an impromptu writing sample
16. A graduate level statistics course completed within 5 years prior to program matriculation is highly encouraged but not required.