



The purpose of this policy is to encourage students to become life-long learners by removing undue concerns for grades in areas outside the students' major areas of study. Therefore, a student can declare Pass/Fail status for a course.

A passing grade (P) will be awarded if the student achieves a C- or higher (as would have normally been awarded for that course); otherwise, a failing grade (F) will be awarded. All but first-semester freshmen (students with fewer than 12 credit hours) may take classes on a pass/fail basis. Students may enroll in up to 4 credit hours per semester on a Pass/Fail basis. The total number of semester credit hours awarded on a Pass/Fail basis shall not exceed 12 for any student's entire undergraduate program. Students transferring to King as sophomores or higher will be limited to 8 semester hours Pass/Fail at King.

A student shall have the option of declaring Pass/Fail or regular graded method until two weeks after mid-semester. No courses required for a student's major and only 4 credit hours from a student's minor shall be taken on a Pass/Fail basis by a student who has already declared that major or minor.

Instructors shall not be informed who has declared the Pass/Fail option in their courses and will submit grades for everyone. The Registrar will keep a record of all grades until a student's graduation, even though the student's transcript will show only P or F. A student who has taken a course Pass/Fail required for a major or minor and then declares in that major or minor will receive the grade awarded.

Courses that are designated as Pass/Fail shall not count against a student's limits per semester or career. A grade of P will not influence a student's grade point average in any way; however, a grade of F will be included in the calculation of grade point average. Grades for courses transferred from another institution can never be converted to Pass/Fail.