



Students are expected to recognize and accept their responsibility for maintaining a pattern of regular and punctual attendance at classes and laboratories. All faculty members will, at the beginning of each semester, distribute to the students a written statement of their attendance policies, which include what penalties might be imposed for excessive absences.

Students that are absent for legitimate reasons, such as serious illness, personal or family emergency, or participation in an official King University activity, should present to their instructors written statements of excuse from an appropriate person, such as a physician, dean, or other University official. Where absences can be anticipated, students are responsible for notifying their instructors before the absence occurs and planning to make up missed work.