



A student who wishes to audit a course must register for the course in order to ensure a seat in the classroom. If a student registers as an auditor, the audit can be changed to credit **ONLY** during the first week of classes. If a course is registered for credit, this can be changed to audit until the last day to withdraw from a course with a "W." This must be done with permission of the advisor.

Students who wish to register for a course without earning a letter grade or credit may take the course as an audit. Auditors receive no credit.

Auditing a course is permitted only in lecture-based courses and never in courses that include laboratories or performances. Auditing is not permitted in courses that focus on the development of written or oral communication skills or courses that rely heavily on class participation. Auditing is not permitted in independent studies courses, internships, special topics, directed studies, or online/hybrid classes.

Students who wish to audit a class must be aware of the following:

- Forms must be filled out and submitted to The Office of Registration and Records prior to the last day students are permitted to withdraw from a course with a grade of "W".
- Student and professor signatures are required on the form.
- The course will appear on the student's schedule as though it had been scheduled for credit.
- The course will appear on the student's transcript with the grading symbol "AU." No credit is earned, and the grade-point average is not affected.
- Audited courses are not designated with the "AU" symbol until all final grades are received.

Courses that are exempt from the policy above are:

- All APMU courses
- MUSC 1110, 1130, 1140, 1150, 1160, 1170 (musical ensembles)
- MUSC 3110
- THTR 1010, 1011, 1020, 1021 (practica)